



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	
Name of the head of the Institution	Dr. T. L. Holambe
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02446254117
Mobile no.	9689853398
Registered Email	principalksgcollege@gmail.com
Alternate Email	guttecollege1999@gmail.com
Address	At/Post-Dharmapuri Tq- Parli (V) Dist-Beed State-Maharashtra 431519
City/Town	Dharmapuri
State/UT	Maharashtra

IQAC		
Meeting of IQAC to organize workshop on in Higher Education in India	02-Jan-2018 1	10
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
IIT, Delhi	Unnat Bharat Abhiyan	MHRD	2019 180	50000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

12. Significant contributions made by IQAC during the current year (Maximum five bullets):

- The IQAC executes the teaching plan as per the academic calendar.
- The new ideas, new methods of teaching are being implemented in the institution under the supervision of IQAC.
- The feedbacks conveyed to the faculty through feedback Committee with appropriate suggestions for better performance and results.
- The students are motivated for interactive session, this is usually done by the respective faculties by using variety of techniques like group discussion, model exhibitions, study tours, Competitive exams and student seminars etc.
- A variety of advance teaching aids are made available in the classroom, and laboratories.
- As regards evolution, the performance of students is assessed regularly through tests, tutorials, seminars and oral tests.
- Motivation to the faculty for the Publication of research papers in the reputed journals.
- The IQAC is proactive in creating the academic environment and try to provide necessary infrastructure.
- IQAC promotes new innovations in teaching-learning process.
- The new ideas, new methods of teaching are being implemented in the institution under the supervision of IQAC.
- The IQAC monitors the

performance of the teachers in particular and the proper execution of teaching learning process by way of inviting feedbacks and evaluation of the selfappraisals of the teachers. • Encouraging the use of ICT in the teachinglearning process, including Smart Boards, VideoConferencing, LCD presentations, Internet Connectivity etc in designated MultiMedia, rooms and the use of LCD presentations in all classrooms. • Encouraging Field trips, industrial visits and guest lectures to make academics more experiential.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Organization of Conferences/ seminars /Workshops	Organized two National workshops [Student Solar Ambassador and Use of Artificial Intelligence in Higher Education in India]
To sign MOU	02 MOUs signed
Social oriented activities	"Voters awareness campaign , Kargil Vijay Din, Kranti Din, Books exhibition, work, Teachers Day, Marathwada Mukti Sangram Din, Indian Constitution Day, Environmental conservation, World Women's Day, Rally for flood victims, Aids awareness Rally, Birth Death Anniversaries of eminent personalities etc. " Old age House Visit for distributing the clothes and food By NSS department. Free blood check up with the help of PHC [Primary Health Centre] Dharmapuri.
Motivation to the faculty for the Publication of research papers in the reputed journals.	Number of research articles published by faculty in the reputed refereed journals. Majority of Books were also published by each faculty member.
Library Up gradation	Number of books increased in library
Examination Reforms	Introduction of the option to avail of computerized exam facility for the student with disabilities -Exam facility made available on ground/ first floor -Modification of terms of moderation.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Management	26-Jan-2020

<p>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</p>	<p>No</p>
<p>16. Whether institutional data submitted to AISHE:</p>	<p>Yes</p>
<p>Year of Submission</p>	<p>2020</p>
<p>Date of Submission</p>	<p>20-Jan-2020</p>
<p>17. Does the Institution have Management Information System ?</p>	<p>Yes</p>
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>17. Does the Institution have Management Information System? Report on Management Information System (MIS): Module I : Planning And Development: The committees such as Such as IQAC, UBA, AISHE , Administration section etc. regularly check the websites of University, Director of higher education, UGC for being in touch with current developmental schemes such as online submission of the proposals for organizing ,seminars, conferences, workshops etc. notifications for minor and major Research Projects are circulated among the departments and the faculties through notice register and social media. Online applications are submitted for approval and financial assistance. The college regularly submits the data to the All India Survey For Higher Education (AISHE). Module II: Students Admission and supports : The college use MKCL software for office administration Admissions procedure, Exam forms, Bonafide Certificate, Leaving certificate, General Register, Salary budget, bills, etc. are computerized. Library is computerized with Soul 2.0 Software. Students and teachers can access books online with the help of OPAC software. INFLIBNET online portal and online Remote Access of Dr. B. A. M. University, Aurangabad, is available for faculty. The library has online OPAC system for the students. The college has established e Library for students and staff. The laboratories and classrooms are ICT enabled. Most of the times, the students are notified through sms or Whatsapp groups. Most of</p>

the information required by the students and other stakeholders is uploaded on the college website www.guttecollege.com. Module III: Administration: The college has 20 computers with internet connection. The college has broad band connection of BSNL with Speed of 100MBPS. The college installed Biometrics Attendance system for all staff. College has bulk SMS, Whatsapp groups service for communication to stakeholders. The important policy decisions, notifications and announcements are provided via email to the staff. Module IV: Finance and Accounts: The salary of staff and funds from various agencies are managed through online transaction procedure. RTGS and online transactions are routine activates. The scholarships and other assistance provided online. The transactions are also made by cheques. Module V: Examination reform: The parent university has started sending the question papers online. Online generation of hall tickets from 2016 17. There is a decentralization system of assessment through District Central Assessment Scheme (D CAS). Data entry of marks is online. Module VI: Research: Faculties are promoted to publish their research articles in reputed peer reviewed journals and for publication of books. They are also encouraged for getting financial assistance from funding agencies to run minor and major research projects.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Dr. Babasaheb Ambedkar Marathwada University Aurangabd. The Curriculum is designed by University and it has to be implemented by colleges. The head of all departments conducts meetings and discuss on various issues related to effective curriculum such as curriculum delivery, workload distribution, time table, teaching plan etc. Various committees are formed for a better planning and implementation of curriculum, the committees such as Admission Committee, Examination Committee. Effective implementation of the curriculum is done with a focus on the objectives and goals of the institution as per the following action plans: •Academiccalendar is prepared by IQAC in advance for smooth functioning of academic curricula. At the beginning of the year extracurricular activities are distributed among all departments as per relevance. •Teaching plan: The Principal conducts meeting

with all faculties to discuss plan and finalize the academic teaching plan of all teachers. Each department submits annual teaching plan in duplicate copy to principal. •Teaching Diaries: College provides teaching diaries to all teachers. Each teacher prepares teaching diary having daily work notes including time of lecture, topic taught etc. Teaching diary is supervised by their respective heads and heads are supervised by vice principal. •Time table: At the beginning of year time table committee frames the time table as per the curriculum and distribute to all departments and also display of the notice board for convenience to students. The HODs in the departmental meeting prepare departmental and individual time table. All the departments strictly follow time table.??he Departments inform the students about conducting the theory and practical classes through notice. •At the beginning of academic year, welcome functions are conducted for fresh students for smooth interactions without burden. • Internal assessment: Each department conducts continuous assessment which includes class tests, tutorials and group discussions seminars etc. to involve students in regular study. • Field Projects: the field projects are being conducted by various departments to enhance the research knowledge of students. • Organization of study tours: The various departments organize industrial tours, field visits and visits to historical places to get practical knowledge of the course content. • Guest Lectures: Few departments arrange guest lectures of experts on curriculum. • Feedback on curriculum: Feedback is collected from random students for the improvement of faculty's quality. They render their suggestions about the curriculum and facilities in the college.

The suggestions are analysed and are taken into consideration and work accordingly on it. Feedback is also collected from teachers as well as parents.

• Infrastructural facilities: The curriculum is delivered effectively through ICT tools such as LCD projects as well as various teaching aids. The college has central library with M-OPAC facility. The library has a good collection of reference for each subject. The college has well equipped laboratories and spacious playground. Language Laboratory is also available for spoken English.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicability) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	First Semester	17/07/2018
BCom	Second Semester	26/11/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Our college collects feedback on curriculum. The college has well defined mechanism for obtaining the feedback from the students, parents, alumni and teachers to improve the performance of the institution. The students are encouraged to give their feedback on different aspects. The questions are on the basis of syllabus content, teacher performance, understanding level, books in the library, etc. The departments are suggested to collect random sample 10 to 15 students. The Teachers are also informed to submit their feedback on syllabus and responses were received. The parents, alumni visit the college and give their feedback as well as their valuable suggestions on curriculum and content. The suggestion boxes are accessible in the library in which the student can put their suggestions or issues without hesitation. The feedbacks received from stakeholders are manual at departmental level with documentation. The feedback analysis committee analyses the feedback submit to the principal for perusal. Accordingly initiatives are taken after the sorting the issues. As per the feedback of the student on the teacher's performance, the principal discuss that with the particular teachers for improvement. Outcome - The valuable suggestion is under consideration and placed in front of higher authority to take action upon. On the basis of the feedback of the students many indications are taken such as facilities like drinking water, fans light, Sanitary napkin vending machine etc. in classroom water purifier, providing basic infrastructure facilities in the campus.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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BSc	Third Year	120	97	97
BSc	Second Year	120	118	118
BSc	First Year	120	147	147
BCom	Third Year	120	35	35
BCom	Second Year	120	40	40
BCom	First Year	120	68	68
BA	Third Year	120	62	62
BA	Second Year	120	92	92
BA	First Year	240	176	176

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	805	Nil	30	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
30	12	8	1	1	2

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

All Departments in the institution are established to fulfill the requirements of the students. These departments provide tools to fulfill the students necessities in the process of learning. Competitions, class assignments, home assignment, class tests are used to bring out inner capacities of the learner. Regular class rooms are utilized for the overall development of the students. They are also mentored by the interactive sessions. Students are provided notes and ppts. Teachers are well aware of the students' capacity. So they help them by using simple bilingual method. Their interested areas are taught to them with the advanced information and challenging issues. Various competitions are organized in order to encourage them. Diversity among the students should be handled properly. It becomes necessary to understand their own strengths and weakness for the students. Projects are undertaken to realize the self and analyze the overall personality. These projects help to find remedies and overcome the weaknesses. Tests are useful for the improvement of the learner. Group discussions, poster competitions, workshops, seminars are organized and students are encouraged to participate in such programmes to explore the knowledge. Study tours are also organized so that the students can interact with the various factors of the society and get more knowledge. Such study tours encourage them to come with the innovative ideas and their queries are discussed in order to have perfect knowledge about the syllabus and the related areas. Field visits help in making them communicate with others and expand their area of information and knowledge. Learning with experiments allows the learners to have easy practical knowledge. They learn with problem solving method. So the practical courses play an important role in learning process. Students are encouraged to participate in the process of teaching and learning. Interactions with teachers and with other students make the learning smooth and easy. Students know new things so they have large number of

questions in their minds while learning. Thus the tests and discussion about the questionnaires make their doubts clear. Entertainment is also essential in the process of learning. So role playing and brainstorming lectures are conducted which give knowledge with entertainment. The environment in each department is so friendly that students can easily approach to the teachers and can discuss their problems, they come across in the process of learning. Teachers also guide them about the further studies and various options about career. Teachers are always ready to guide their students. Friendly atmosphere and effective teaching make the learning easier. Arrangements of various programmes for the overall development of the students' personality proves to be very useful as it develops the skill of interaction and understanding. Thus, overall building of the students bring out their hidden talent and they prepare for challenges.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
805	30	1:27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	30	4	Nil	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Sirsath Dagdu Bapurao	Associate Professor	Dr.Babasaheb Ambedkar National Fellowship Award 2019
2018	Dr. Chate T.V.	Assistant Professor	Awarded Ph.D degree in Hindi.
2018	Dr. Kokane J.P.	Assistant Professor	Awarded Ph.D degree in Sociology
2019	Dr. Phad A.R.	Assistant Professor	Awarded Ph.D degree in Physical Education.

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	Regular P 201	VI Semester	07/05/2019	23/06/2019
BCom	Regular P 201	VI Semester	07/05/2019	02/07/2019
BA	Regular P 2013	VI Semester	07/05/2019	29/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The final examinations are conducted by affiliated university. Semester wise exams are conducted twice during a year. The university has laid down certain norms through which the teacher can internally evaluate the students. Only UG programmes have scope for the assessment and evaluation of students through class tests, project works, tutorials, seminars, group discussions, poster presentation competition, elocution competition, debate competition etc. Oral tests are initiated in class rooms. It develops students listening and speaking skills. Teachers inform students' about the assignments and solve their difficulties and queries. To evaluate the student's academic progress it becomes necessary to convey and discuss it with the parents. So the parent's meets are arranged and parents are made aware of the truth about their child's progress. Each department prepares a strategy to evaluate the progress of the learner as it shows the conceptual development. Result analysis and evaluation determine the progress of the students. These progresses are discussed in the teachers and parents meet.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Dr. Babasaheb Ambedkar Marathwada University, Aurangabad designs the curriculum and it is followed by the college. In the beginning of the academic year IQAC prepares action plan and provides the academic calendar to all the departments. Each department gets the clear idea about the activities it has to perform during a year. The process of learning as well as teaching functions smoothly with this academic calendar. The teachers are well aware of the time and the performance. They arrange their lectures, internal examinations, parent teachers meet, students' interaction and assignments properly, with the help of academic calendar. Along with the curricular activities co-curricular and extension activities are also run with the help of academic calendar. Teachers also prepare their plans accordingly. Dates of assessment and tests are announced beforehand through the notices. Important dates like, last date of form filling, university examination date, practical exam dates are displayed on the notice board for the students. Each department is provided with this academic calendar so that the teachers can perform well. The calendar helps to function smoothly since the beginning of the year. The new programs can also be arranged as the calendar can help to adjust the time beforehand. Thus the adherence to the academic calendar is very necessary for the smooth function of academic yearly activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.guttecollege.com/academics/ProgrammeOutcome.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Regular P 2013	BSc	Nil	172	133	77.32
Regular P 2013	BCom	Nil	107	69	64.48
Regular P 2013	BA	Nil	109	73	80.82

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.guttecollege.com/academics/ProgrammeOutcome.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National workshop on Student Solar Ambassador	Zoology	02/10/2019
National workshop on Use of Artificial Intelligence in Higher Education in India]	Social Sciences	14/12/2019
Intercollegiate Model/Poster Exhibition in life sciences	Botany	28/12/2019
Student Seminar	Botany	19/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best Reader Award	Mr. Kawale S.T.	Late Shankarrao Gutte Gramin ACS College, Dharmapuri.	20/12/2019	Education
Rank Third in Intercollegiate Model/Poster Presentation	Laxmi Dahiphale	Late Shankarrao Gutte Gramin ACS College, Dharmapuri.	28/12/2019	Education
Best Reader Award	Bhagyashree Gaikwad	Late Shankarrao Gutte Gramin ACS College, Dharmapuri.	20/12/2019	Education
Best Reader Award	Dr. Sirsath Dagdu Bapurao	Late Shankarrao Gutte Gramin ACS College, Dharmapuri.	20/12/2019	Education

		rmapuri.		
Dr. Babasaheb Ambedkar National Fellowship Award 2019	Dr. Sirsath Dagdu Bapurao	National Fellowship agency Delhi.	08/12/2019	Education
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	1	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	5	3.75
International	Commerce	7	4.99
International	Chemistry	4	6.95
International	Physics	3	4.19
International	Botany	10	6.25
International	Hindi	5	4.69
International	Marathi	3	3.75
International	Zoology	7	3.75
International	Geography	6	4.86
National	Political Science	3	4.09
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations
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					mentioned in the publication	excluding self citation
Environmental Problems In India and Their Remedies	Deshmukh P.D.	LAP LAMBERT Academic Publishing	2018	3	L.S.G.College, Dharmapuri.	4
Isolation and identification of Rhizosphere Mycoflora associated with the <i>Cajanus cajan</i>	Shinde S.Y.	Research Journey	2019	4	L.S.G.College, Dharmapuri.	1
Studies on Antagonistic Activities of Endophytic fungi against Soil Borne Pathogens associated From Leguminous Plants	Shinde S.Y.	Think India Journal	2018	3	L.S.G.College, Dharmapuri.	5
Study on the Production of some cell wall Degrading Enzymes by <i>Colletotrichum capsici</i> Causing Fruit Rot of Chillies	Shinde S.Y.	IJSR	2018	4	L.S.G.College, Dharmapuri.	4

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Studies	Deshmukh	LAP	2019	4	4	L.S.G.

on Antagonistic Activities of Endophytic fungi against Soil Borne Pathogens associated From Leguminous Plants	P.D.	LAMBERT Academic Publishing				
Isolation and identification of Rhizosphere Mycoflora associated with the Cajanus cajan	Shinde S.Y.	Think India Journal	2018	3	5	L.S.G.
Study on the Production of some cell wall Degrading Enzymes by Colletotrichum capsici Causing Fruit Rot of Chillies	Shinde S.Y.	IJSR	2018	4	4	L.S.G.

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	15	5	Nill
Presented papers	7	10	5	Nill
Resource persons	Nill	2	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
NSS Adopted Village Halamb	Grampanchayat	15	200
Yoga Day	NSS Unit	3	50
Tree plantation	NSS Unit	3	52
Free Blood Check up	Primary Health Centre , Dharmapuri.	27	55
Kerala Purgrast Madat Rally	NSS Unit	27	45
Model Exhibition	Botany Department	6	27
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Chemistry Competitive Examination	Chemistry Dept.	Comp. Exam.	2	50
Gopinathrao Munde State Level Competitive Examination	Competitive Examination Guidance Cell	Comp. Exam.	6	150
Spoken English Course	English Dept.	English Spoken Cell	2	50
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Knowledge of GST Accounting	50	Self Finance	01
Industry Study Tour	25	Self Finance	01
Historical Study Tour	40	Self Finance	01
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research

facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Primary Health Centre	20/09/2019	Free Health Check up	22
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Soul	Fully	2.10	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1000	200000	Nil	Nil	1000	200000
Journals	30	10000	Nil	Nil	30	10000
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under

Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	20	1	2	0	0	1	13	50	0
Added	0	0	0	0	0	0	0	0	0
Total	20	1	2	0	0	1	13	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a simple policy and mechanism for maintenance and upkeep of the infrastructural facilities. The Physical facilities are maintained by college administration with the help of supervisors. Optimum working condition of all properties/ equipment's on campus is ensured. The principal confers the management for maintenance of buildings such as repairs, coloring internal roads etc. The management allocates the budget from the available financial resources. The college takes care for optimal allocation and utilization of the yearly budget for maintenance. • The college utilizes its physical infrastructure maximum by operational time table made for maximum use of utilization. The college space and classrooms are allocated for different activities such as ground tournaments, classrooms, auditorium for functions, external communities, computer lab for offline online exams of different agencies etc. Class rooms are cleaned by supportive staff. The principal and administrative office, ladies room, washrooms, common room, toilet etc. are cleaned on daily basis. • Sport facilities: The College has developed play grounds like Basketball, kabaddi, Khokho, Handball, cricket, etc. for games.

The director of Physical education sports maintains the record of utilization of these grounds. The maintenance of these sports. • Laboratories: There are seven laboratories in the departments of Chemistry, Botany, Zoology, Physics, Computer, Geography etc. All the labs are well equipped with required scientific instruments. The college arrange providers and suppliers for the services of calibration and repairs of various equipment's in laboratories. Head of the departments take care whether the equipment's are working with proper calibration. • Library: The books are issued to the student and staff on their library cards. The library is open for 8 hrs. on all working days. Students and teachers can access books online with the help of OPAC software. INFLIBNET online portal is available for faculty. There is a library attendant to keep the library resources clean and tidy. The pest control of library books is done as per requirement. There a provision of fire extinguisher. • The college frequently appoints laborer and experts as per necessary in the field of maintenance of the equipment and infrastructure facilities to maintain the Xerox copier machine, water filter, Generator, Inverters, CCTVs etc. Maintenance of these facilities is done regularly as per the requirements. • The college has proper electrical installation. Transformer for the whole campus is ongoing by the distribution company. The college has Generators for alternative supply of power. UPS and stabilizers are used for the sensitive equipment's. There are three tube wells with proper pump facility and supply connections in the main Buildings, Laboratories, etc. The tube wells and other electrical repairs are made with the help of local experts. • Maintenance of botanical garden other plants is done with the help of gardener.

<http://www.guttecollege.com/academics/procedurespolicies.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support from Other Sources			
a) National	00	Nil	0
b) International	00	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga day	21/06/2019	20	self
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed

2019	Competitive Examination Guidance Cell	150	Nil	140	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	Nil	Nil	00	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
0	0	Nil
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student representatives from all classes having academic record and always joins hands with faculty members and college administration to ensure overall development of the college. The Student Council plays a crucial role in conducting activities related to teaching and learning, cultural activities, examination and participates in various committees like IQAC, NSS, cultural and other such committees that are appointed for smooth conduct of curricular and extracurricular activities. Various activities conducted under Student Council include Cleanliness drives, environmental friendly activities like tree plantation, water conservation, cultural activities, celebration of festivals, organization of seminars, etc. Students are presented for leadership by making them incharge for organizing various departmental activities such as cultural days, departmental Exhibitions, Study tours and extension activities etc. Programme anchoring and scheduling for various events, sports activities and volunteering work for NSS camp in adopted village by our college NSS department. Key responsibilities such as fund gathering for social causes such as drought affected farmers and Flood relief fund when necessary. During the organization of the excursions, field trips, Wildlife tours etc. the students play a key role in the organization and implementation of the discipline for these activities. In order to motivate the students various awards like best performances in academics, sports and cultural activities are also given annually. Student centric approach is adopted in this way.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association has always been connected with the regular students, teachers and non teaching staff to exchange views on different aspects of the college and its development. The purpose of an association is to foster a spirit of loyalty and to promote the general welfare of our college. It exist to support the parent goals and to strengthen the ties between alumni, the community, and the parent organization.

5.4.2 – No. of enrolled Alumni:

20

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

ENHANCING EDUCATION FOR RURALS. • Built up informal relation in between students and teachers • Initiate a need-based curriculum to increase best skill among students • Improve the quality and range of students support services • Introduce smart classes/interactive classes • Enhance Strengthen courses on information technology, removal of illiteracy. Practice I: Institution has a committee mechanism for providing operational autonomy and authority to all committees to work according to the decentralized governance system. A]

Principal: The principal who is a chairman of the governing body coordinates with the college committee members. The principal actively participates in designing and implementing the institutional policies. B] Faculties: Faculty members of the college committees are given representation in governing body through their active involvement in these various committees established by the college such as: Administrative committee, Discipline committee, Admission committee, Anti Ragging Committee, Student Welfare Committee, Beautification of campus committee, woman empowerment committee, examination committee, etc. The faculty members actively participate in various college programmes and activities C) Student level Student's ore delegated power and involvement in the governing body through their decisive function in the college committees two or more students are ordained potency in the college committees sure as IQAC committee and NSS committee. Practice II]: The college promotes participative management through periodic national and International conferences as a part of quality improvement initiative with all the faculty members and director together with IQAC team. Participative management in organization exploring trends in Two Workshops such as Student Solar Ambassador Workshop and Uses of Artificial Intelligence in Higher Education organized by Dept. of Zoology and Social Sciences. State level Competitive Exam organized by Competitive Exam Guidance Cell as well as Intercollegiate Model/Poster Exhibition organized by Department of Botany. The principal, Directors and Coordinators of internal quality assurance cell and faculty of various colleges attended these events. Hence, involvement of all committees and both the teaching and non teaching staff and students were the part of the event.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Various Staff Members attended Seminar on curriculum development organized by University and submitted suggestions for curriculum development in the concern subjects
Teaching and Learning	Seminar by the students, Education Tour, Test Tutorials ? Academic co-ordination system for each faculty ? Teaching plan its effective implications was observed by committee and monitored by Principal. ? Progression Results were discussed in the faculty meetings. ? Remedies were finding out. ? Use of Whatsapp groups
Examination and Evaluation	Evaluation of internal examinations were carried out, suggestions were given to the students as per evaluation system.
Research and Development	Research committee is formed ? Various research proposals were prepared and submitted for its sanction to concern authority. ? Research papers were published by staff members in journals. ? 12 Faculty Research Guide ?

	25 Faculty Ph.D. holder
Library, ICT and Physical Infrastructure / Instrumentation	Yes
Human Resource Management	No
Industry Interaction / Collaboration	MOU with SPPM, Sirsala for academic research activity. MOU with Vasundhara College, Ghatnanadur for academic research activity. MOU with Primary Health Centre, Dharmapuri for Health Consciousness
Admission of Students	Admission to students are given as per the University rules regulations

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Various Staff Members attended Seminar on curriculum development organized by University and submitted suggestions for curriculum development in the concern subjects Admission to students are given as per the University rules regulations
Administration	Various Staff Members attended Seminar on curriculum development organized by University and submitted suggestions for curriculum development in the concern subjects. Internet Connection and CCTV cameras installed at various places of need.
Student Admission and Support	Admission to students are given as per the University rules regulations

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	4	05/11/2019	11/11/2019	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teaching Bachat Gat	Non teaching Bachat Gat	Students Earn Learn Scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external audit regularly by Accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00
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6.4.3 – Total corpus fund generated

10000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Invited Experts 1.Dr. R. T. Bedre 2. Mr. Arya Dhanaji	Yes	JBSS, Dharmapuri
Administrative	Yes	-	Nill	JBSS, Dharmapuri

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Organize Meeting with Alumni at Annual social gathering. Alumni work as our Ambassadors. Prizes are given by alumni to the meritorious Students. Books are

gifted by parents ? Financial support for needy students by faculty ? Free Bus Passes are given to girl students.

6.5.3 – Development programmes for support staff (at least three)

ICT Training for Staff. Staff Members participate Orientation, Refresher, Work shop, Seminar and Conference etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

College has done 3 MoUs. Staff Members participate Orientation, Refresher, Programmes .

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Tree plantation	01/07/2019	01/07/2019	01/07/2019	51
2019	Free blood Check up	17/12/2019	17/12/2019	17/12/2019	40

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Yoga day	21/06/2018	21/06/2018	10	40
Aids Awareness Day	01/12/2019	01/12/2019	15	34

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Eco Club of the college organised a lecture for environmental consciousness and sustainable development. - Three tree plantation programmes at our college and nearby villages were also organised. NSS unit organized Tree plantation in the Adopted village and college campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	6

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of
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	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
ZEP	30/06/2019	The college magazine ZEP is published annually and distributed to students which include many ethical stories, short biographies, articles etc. the aim of the magazine is to inculcate ethical values among students. Moreover time to time cultural programmes are also organised to encourage students to participate in ethical practices, moral values based programmes, patriotic plays etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Lokmanya Tilak Death Anniversary and Birth Anniversary of Annabhau Sathe	01/08/2018	01/08/2018	30
Hindi Divas	14/09/2018	14/09/2018	37
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Environmental awareness protection campaign was organized by Geography Botany Zoology Department Information about water conservation, Tree Plantation, Soil conservation has been given to the students.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Competitive Examination Guidance Centre.: To provide academic facilities to the students aspiring for civil service examinations. To develop good administrators. To make them competent to attend competitive exams. To create awareness among students about their social and civil responsibilities. To help learners make appropriate and realistic career choices and career direction. To conduct competitive exam at college level. Blood Donation camp: Blood donation

is one of the most significant contribution that a person can make towards the society.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://guttecollege.com>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Strengths:- 1. B. Sc. admissions are on merit basis. 2. Teachers are well qualified and devoted. They are actively involved in research activity. 3. To facilitate the Student and Teachers in their learning Library is equipped with number of books and journals. 4. The library is semi-automated and provided with internet facility. 5. NSS Unit for 200 students with Two PO is functional in the college. 6. Remote Access and N-list is available in the collage. 7. Playgrounds are available in the campus. 8. Ph.D. Guidance is given in Maths, Botany and Zoology. 9. Science Laboratories are well equipped with the support of financial assistance by UGC. 10. Our college takes pride in initiating Teacher evaluation by students from current academic session i.e. 2017-18. 14.

Language laboratory is available in the College. 15. Parent Scheme is introduced for needy Student under Teacher-Socio- Responsibility. Weaknesses:-

1. College does not have Hostel facility. 2. Lack of modern classroom facilities. Opportunities: - 1. The institution is in rural area. 2. Strategic priorities and initiatives to enhance faculty excellence. 3. Enhancement of

research activities. 4. To create a model institution catering quality education to the students in the rural area. Threats: - 1. If the college does

not get proper infrastructure the good students can move to district level colleges. 2. Competitive ability may decline if student does not get proper facilities. 3. Improving employability of graduates may decline if student does not get proper guidance. 4. Learning outcome of the students may decline if student does not get proper facilities.

Provide the weblink of the institution

<http://www.guttecollege.com/academics/procedurespolicies.pdf>

8.Future Plans of Actions for Next Academic Year

Provision for:- 1) Introduction of skill development course for the student. 2) Organization of Conference on Quality improvement. 3) Organization of Workshop on Examination Reforms